

Londonderry Township Board of Supervisors
Meeting Minutes
May 7, 2012

The Londonderry Township Board of Supervisors held their regular scheduled meeting on Monday, May 7, 2012, at the Municipal Building, 783 South Geyers Church Road, Middletown, Pennsylvania, beginning at 7:00 p.m.

Present: Andy Doherty, Chairman
Ronald Kopp, Vice Chairman
Anna Dale, Member
Bart Shellenhamer, Member
Steve Letavic, Township Manager
Darrin Robinson, Code/Zoning Officer
Jim Jenkins, Treasurer
Peter Henninger, Solicitor
Andrew Kenworthy, Engineer

Absent: Mike Geyer, Member; Beth Graham, Office Manager; Mike Johnson, GC Manager; John Kesler, PW Director

Salute the Flag

Citizen's Input

Paul Gallo, 262 Colebrook Road, asked about Lytle Development
Linda Rambler, Roundtop Road, zoning change request

Approval of Minutes – April 17, 2012

Mr. Shellenhamer motioned to approve the April 17, 2012 minutes, Mr. Kopp seconded the motion. Motion approved.

Zoning & Codes – Darrin Robinson

Loren Bowen – Final Land Development Plan, 2900 E. Hbg. Pike

Mr. Shellenhamer motioned to approve to approve waivers for the Preliminary Plan, Final Erosion & Sedimentation Control Plan, Sewage Planning Module and the Final Storm Water Plan, Mrs. Dale seconded. Motion approved.

Mr. Shellenhamer motioned to approve deferrals of Curbs and Sidewalks, Mr. Kopp seconded. Motion approved.

Manager's Report – Steve Letavic

OLSDS Update

Mr. Letavic informed the Board that he has been working with Mr. Kenworthy to update the ordinance based upon residents input from the April 17th Work Session Meeting. Once the updates are made the revised ordinance will be circulated to the Solicitor and Board for review and input, prior to scheduling another Public Information Meeting with residents.

Mr. Kopp noted that there should not be a lein clause in the ordinance.

USDA Grant

Mr. Letavic informed the Board that we received a USDA Grant in the amount of \$27,000.00 for the repair of the stream bank at the Rabarick property located along Iron Run off of Colebrook Road.

Treasurer's Report – Jim Jenkins

Mr. Jenkins requested permission to pay bills in the amount of:

General Fund	\$49,939.48
Golf Course Fund	\$39,120.38
Escrow Fund	\$385,000.00
Liquid Fuels	\$0.00

Golf Course – Steve Letavic for Mike Johnson

Mr. Letavic reported the following for Mr. Johnson:

1. We are continuing to send out outing packets as well as buy one get one coupons in the regular mail as well as e-mail to new customers. We currently have over four thousand contacts in our e-mail database.
2. We are continuing to market our Golf Tee Sponsorship Program to any business or individual that would like to advertise with us on our golf course tee signs as well as in our clubhouse.
3. For the month of April 2012 our total revenue for the month was \$104,388.02 compared to \$68,798.88 in 2011. (We are \$77,405.88 ahead of last years total revenues so far YTD)
4. We have 14 golf outings booked for May.
5. We have 91 golf outings booked so far for 2012. Thirteen of these outings are new groups.
6. We have the clubhouse rented out 6 times in May. For 2012 the clubhouse is rented 11 additional times so far for private events.
7. We held our first Customer Appreciation Day of the year on Friday April 13th we had a great day that was enjoyed by all, we had 189 rounds played that day.
8. All of our leagues have returned to begin play for the year.
9. We are also still working on getting designs and prices to enlarge and enhance our deck area. Upon receiving all paperwork, we will be forwarding copies of these items to all board members for your opinions and ideas on how to proceed with this project.
10. The new awning that was ordered for the deck area has been installed.
11. The pass through window at the deck area has been modified and is ready to use this year.
12. We have purchased and installed a new fryer for the kitchen area; this now gives us three fryers to help with getting food out of the kitchen in a timely manner.
13. We have moved one of our refrigeration units to the back store room to open up some work space in our kitchen.
14. We will be starting our live entertainment on the deck in May

Public Works – Steve Letavic

Mr. Letavic presented Wade Burrell's report as follows:

- Weekly road checks including checking signs, storm water inlets, general road conditions, and for possible debris on roadways causing a hazard to the community.
- Removed all salt and snow plow gear from trucks.
- Parks:
 - Spraying completed on ball fields and around fencing in Sunset and Braeburn Park.
 - Removed large stump from Sunset Park near pavilion 3.

- Repaired hand rail on footbridge in Sunset Park according to code regulations.
- Prepared Sunset Park for opening day (4/21/2012).
- Completed paperwork for FEMA application for storm damage done during Tropical Storm Lee.
- Completed MS4 outfall inspections in 2 township quadrants.
- Installed new electrical receptacle and moved large refrigerator in Clubhouse kitchen to make more room for food preparation.
- Cleaned up debris on properties along Swatara Creek Road.
- Started mowing schedule, including Braeburn Park, Londonderry Firehouse, Township Office, and properties on Swatara Creek Road.
- Repaired washouts on Pecks, Engle, and Zion Roads.
- Cleaned out swale on Hillsdale Road at intersection of Sunset Drive. (The swale had filled in during Tropical Storm Lee.)
- Finished arm mowing responsibilities on the township.
- Took arm mower off of 6420 John Deere tractor and replaced with flail mower.
- Started mowing roadsides on township with flail mower.
- Assisted golf course personnel in re-edging sand traps throughout golf course.
- Repaired sinkhole on Hertzler Road, and patched damaged section of road.

Work planned for May, 2012

- Clean out retention area on Beagle Road.
- Fill in washouts on Kennedy Lane, using ground from Kennedy Lane and Cola Road that washed onto road from embankments.
- Start pipe replacements on Kennedy and Hertzler Roads. (pending permit.)

Solicitor's Report – Peter Henninger

No report.

Engineer - Andrew Kenworthy

Mr. Kenworthy submitted the following updates:

ROUND TOP ROAD

Paving is completed.

Guide rail installation at the culvert is scheduled for Friday May 4.

Line striping will be completed immediately after guide rail installation.

Round Top Rd. should be opened for traffic the week of May 7.

FOXIANNA ROAD

Contractor to provide an overall schedule to accomplish the work now that Notice to Proceed has been issued.

HRG has determined that the fabricator (Terre Hill) can commit to delivery of the precast units the week of May 28.

Contractor is expected to mobilize and begin his prep work for the precast units mid-May.

Current anticipated completion is mid to late June.

ON-LOT DISPOSAL SYSTEM ORDINANCE

Public meeting held April 17, 2012

HRG is currently documenting public meeting discussion, developing recommendations in coordination with other Township staff and consultants, and editing ordinance language for Supervisor's consideration.

Additional public meeting presenting changes to be scheduled at Supervisor's direction.

ACT 537 PLAN UPDATE

2012 GP-11 PERMITS

Wetlands flagged and Delineated for Gingrich Road, Newberry Road, Newberry Road (Near Swatara Creek Road), Cola Road, Lauffer Road, and South Hertzler Road.

Application forms and narratives completed.

Environmental PNDI searches complete, the searches revealed "Potential Impacts" at each site. DCNR clearance letters obtained. Further coordination is underway with PA Fish and Boat Commission, PA Game Commission to obtain outstanding clearance letters.

Permit Sketch Plans Complete

Anticipated Submittal to PADEP: Early to Mid-May (Pending above PNDI Clearances)

ARLE GRANT PROJECT

Project submitted to PennDOT.

PennDOT response expected beginning of May.

FLOOD HAZARD MITIGATION GRANT

Meeting with PEMA on May 2 to review duplication of benefits.

Processing schedule update to be requested at this meeting.

EMA – Sam Naples

Act 147

Mr. Naples informed the Board that he has applied for the ACT 147 Grant in the amount of \$5000.00.

The EMA set up at the Londonderry Township May Fair on Saturday, May 5th and had 3 inquiries for potential EMA volunteers.

New Business

None

Old Business

None

Mr. Doherty adjourned to Executive Session at 7:50pm. Executive Session ended at 9:00pm.

Mrs. Dale motioned to adjourn the Regular Meeting at 9:01pm, Mr. Shellenhamer seconded. Motion approved.